The Rideshare Company
A Non-Profit Commuter Service Corporation
1404 Blue Hills Avenue
PO Box 7237
Bloomfield, CT 06002-7237

Toll Free: 800-972-3279
Local: 860-692-1234
Fax: 860-692-1279
www.rideshare.com
www.easystreet.org

MONTHLY VEHICLE INSPECTION REPORT

VEHICLE INFORMATION

Please print all information

Route #: _____

Inspected by: _____ Plate #: _____

Contact Telephone #: _____

Current Mileage: _____ Make of Van: _____

Mileage at Last Oil Change & Lube*: _____ Year of Vehicle: _____

*Vehicles are routinely serviced every 5,000 miles. Please notify us when your vehicle is due.

Emissions Expiration Date: _____ ***(Driver is responsible for keeping emissions testing current)***

GENERAL CONDITIONS

Inspect your van regularly. Rate each item "S" for Satisfactory or "U" for Unsatisfactory. If you discover any defective equipment, immediately notify The Rideshare Company's vanpool operations department at (800) 972-3279, ext 216.

	S	U		S	U
1. Condition of Exterior (Body, Fenders, Chrome)	☐	☐	12. Engine Oil Level	☐	☐
2. Windows, including Windshield	☐	☐	13. Transmission Fluid Level	☐	☐
3. Condition of Interior (Seats, Floor, Headliner)	☐	☐	14. Battery (Corrosion-Free)	☐	☐
4. Mirrors	☐	☐	15. *Engine (Smooth or Rough)	☐	☐
5. *Seats and Shoulder Belts	☐	☐	16. Air Conditioner	☐	☐
6. Headlights (Upper and Lower Beams)	☐	☐	17. *Brake Operation (Quiet, Noisy, Pulls)	☐	☐
7. Taillights, Stop, and Turn Signals	☐	☐	18. *Steering	☐	☐
8. License Plate Light	☐	☐	19. *Transmission (Smooth or Slips)	☐	☐
9. Instrument Lights	☐	☐	20. Does Parking Break Hold Vehicle?	☐	☐
10. *Windshield Wipers	☐	☐	21. *Fluid Leaks Under Vehicle	☐	☐
11. Horn	☐	☐	22. Lift Operation (lift vans only)	☐	☐
			23. Straps / Tie Downs (lift vans only)	☐	☐

Notify The Rideshare Company immediately if you discover any defective equipment.

*TIRE CONDITIONS

	S	U		S	U
22. Right Front	☐	☐	25. Left Rear	☐	☐
23. Left Front	☐	☐	26. Spare Tire	☐	☐
24. Rear	☐	☐	27. Tire Jack	☐	☐
			28. Backup Alarm (Lift and new Ford full size vans only)	☐	☐

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INVENTORY

	S	U		S	U
1. Gas Card	☐	☐	4. Accident Report Form	☐	☐
2. Insurance Card	☐	☐	5. Driver Manual	☐	☐
3. Registration	☐	☐	6. Safety Triangles	☐	☐

ACKNOWLEDGEMENT

I certify that I have personally inspected the above listed items and have not observed any defects that would impair the safe operation of the vehicle. I understand that this form is only a record of my inspection of the vehicle, and is not notification to The Rideshare Company (TRC) of any vehicle defects that I may have discovered. I will call TRC operations department at (800) 972-3279, ext. 216, immediately regarding any maintenance items that need attention.

Signature: _____ Date: _____